



ULTRA007

## Method Statement

**1 Task** Strip, dry and reapply emulsion polish

**2 Equipment** Gloves, caution sign, standard speed rotary machine with tank, disc and scrubbing pad, wet vacuum, chemical stripping agent, dooglebug and pad, bucket, cloths, two mops and buckets, emulsion floor polish, polish applicator and tray/mop and dust control mop

**3 Method**

Collect equipment  
 Check equipment, cable, socket etc.  
 Display caution signs  
 Ventilate area if possible  
 Put on gloves  
 Using the bucket - fill with correct amount of water and add correctly measured quantity of chemical (as per manufacturers instructions) then fill the tank in the machine  
 Wipe up spillages as they occur  
 Mix another quantity of stripping solution and pour into mop unit  
 Fill second mop unit with water only  
 Plug in wet vacuum  
 Using mop unit, apply chemical to edges and corners of area to be stripped  
 Using dooglebug, apply chemical on the edges  
 Using overlapping passes of the rotary machine apply the stripping agent to the floor area and scrub.  
 Work backwards from the farthest point of the area back towards the exit.  
 Before the floor can dry naturally, use wet vacuum to pick up dirty water. Begin picking up the water from where the scrubbing operation ended - then work forwards to ensure that it is always possible to stand on dry floor.  
 Using mop unit containing water - wring out mop and ensure excess water is removed from corners etc.  
 Allow floor to dry thoroughly  
 When the floor is dry use a damp cloth to remove any splash marks from skirtings etc.  
 Dust control mop the floor  
 Using applicator apply a thin even coat of floor polish to the floor. Start at the farthest point of area work back to exit.  
 Leave to thoroughly  
 Apply a second coat of polish at right angles to the first coat.  
 Leave to dry thoroughly clean, check and store away all equipment.  
 Check area is satisfactory  
 Close any windows  
 Remove signs  
 Remove gloves