



ULTRA023

METHOD STATEMENT

1. TASK

Buffing using a battery operated buffer machine

2. EQUIPMENT

Warning sign/barrier tape, rotary machine, drive disc and appropriate pad

3. METHOD

<p>a. Switch off the battery charger, then disconnect the machine from the charger</p> <p>b. connect the battery to the machine ensuring that hands are dry</p> <p>c. Assemble the machine and equipment and check for safety</p> <p>d. Display warning signs/barrier tape</p> <p>e. Buff areas adjacent to skirting boards</p> <p>f. Buff the area using overlapping passes</p> <p>g. At interval check the condition of the pad and turn or replace it as necessary</p> <p>h. When complete, switch off the unit, disconnect the battery from the machine, check the battery liquid level and reconnect it to the charger unit.</p> <p>i. If the rotary machine is not fitted a vacuum attachment the floor will require dust control mopping (see safe working method ULTRA011)</p> <p>j. Return all equipment to store</p> <p>k. clean, safety check and store away all equipment</p> <p>j. Remove warning signs/barrier tape</p>
