

RISK ASSESSMENT/METHOD STATEMENT



ULTRA011

Method statement

|   |           |   |
|---|-----------|---|
| 1 | TASK      | Dust control mopping  |
| 2 | EQUIPMENT | Caution sign, gloves, mop sweeper, dust pan and brush vacuum and attachment, scraper, waste sack  |
| 3 | METHOD    | <p>a. Assemble equipment.<br/>b. Check equipment for safety, including plug, and cable ect<br/>c. Display warning signs<br/>d. put on gloves<br/>e. Use scraper to remove chewing gum/ sticky lables, etc, pick up large rubbish and put in bin<br/>f. commence mop sweeping from farthest point, start sweeping, using overlapping passes,<br/>g. At in intervals, check condion of head vac if necessary.<br/>h. Vacuum any difficult areas and corner and edges, and clean sweeper head<br/>i. Return all equipment to stores, clean and store away all items.<br/>j. Return to area, replace any furniture.<br/>k. check floor condition, and remove sign</p> |